

FAQ:

a. WHEN I SHOULD RENEW THE STUDENT VISA?

You can start submit your documents 4 months (120 days) before the expiry date of visa. USIM 'Alamiyyah will process your documents 3 months before your students' visa expiry date.

b. CAN I SEND APPLICATION FOR RENEWAL OF STUDENT PASS 1 MONTH BEFORE THE EXPIRY DATE?

Kindly submit all the required documents 4 MONTHS (120 days) before expiry date. You will be penalized accordingly if you do not submit them 3 months' before your visa expiry date.

c. I WOULD LIKE TO SEND A PASSPORT FOR RENEWAL AND WILL RETURN TO MY COUNTRY. CAN I PURCHASE AIR TICKET BEFORE MY PASSPORT READY?

Students are not allowed to purchase any flight ticket before obtaining your student pass/passport from USIM 'Alamiyyah to avoid any problem arises afterwards.

d. MY FRIEND PASSPORT HAS BEEN COMPLETED. CAN I TAKE THE PASSPORT ON BEHALF OF MY FRIEND?

YES, but your friend must acknowledge Visa Support Team representative before collect the passport.

e. MY STUDENT PASS EXPIRY AND I ALREADY OVERSTAYED OR I HAVE GRADUATED IN UTM AND WANT TO BACK TO MY HOMETOWN, HOWEVER MY STUDENT PASS HAS EXPIRED. HOW MY PROBLEM CAN BE SOLVED AND HOW MUCH I HAVE TO BEAR?

All penalties imposed by the Department of Immigration Malaysia in the event of late renewal or expiry of student pass are to be borne by the student and all the payment must be made through USIM Bursary. The total fine is based on days of students overstayed which is minimum fine is RM1100 and maximum is RM10,000. Then, students are required report to the immigration office to take statement by immigration officer. Immigration Department will issue a special pass (Making arrangement to leave country) within 7 -14 days. The process will take 1-3 months to complete. Please contact USIM 'Alamiyyah for more details.

f. MY STUDENT PASS HAS EXPIRED. WHAT SHOULD I DO?

If you are in Malaysia, you overstayed and will be subject to penalties imposed by the Department of Immigration Malaysia, which include detention and fine. If you are outside Malaysia, do not re-enter Malaysia as a tourist via a social pass. You may be required to apply for a VAL prior to entering Malaysia. Please email us at visa@usim.edu.my for further advice.

g. MY PASSPORT IS EXPIRING LESS IN 1 YEAR AND WILL RENEW MY PASSPORT. HOW ABOUT MY CURRENT STUDENT PASS IN OLD PASSPORT?

You are required to renew your passport at your embassy. Then apply for a transfer of endorsement (i.e., transferring the student pass sticker from your old passport to the new passport). Please submit both passport (old & new) for transfer the sticker endorsement.

h. I HAD RENEW MY PASSPORT AT HOME COUNTRY. THE STUDENT PASS STILL VALID AT OLD PASSPORT. CAN I ENTER MALAYSIA?

Upon arrival at Malaysia, please show to the Immigration Officer your student pass at old passport. The immigration will give a Special Pass for 14-30 days. Please submit your passport for transfer endorsement to new passport at USIM 'Alamiyyah within 3 days of arrival.

i. WHAT IF IMMIGRATION/ EMGS REJECT MY STUDENT PASS RENEWAL?

If your application for renewal of student pass is rejected by EMGS/ Immigration Department of Malaysia, you are required to defer your studies and return to your home country. You will be required to apply for a new student pass.

j. DO I NEED TO SUBMIT MY PASSPORT WHEN APPLY FOR RENEWAL?

You are required to submit your original passport only when EMGS tracker show progress of 90% (usually take 2-3 weeks after submission of document to counter UA). Track your renewal progress at <https://visa.educationmalaysia.gov.my/>.