



USIM OFFICIAL VISIT REQUEST FORM

USIM is responsible for coordinating official visits by international and local representatives to USIM. If you would like to schedule a visit to USIM, please kindly complete the form below, providing as much details as possible. The information will help us assess your request and if approved, it will help us organize and manage your visit. Any confirmation and arrangement will be made via contact person.

| | |
|---|---|
| Institution Name <i>Institusi</i> | |
| Name (Contact Person) <i>Nama Pemohon</i> | |
| Address <i>Alamat</i> | |
| Phone Number <i>No. Telefon</i> | |
| Mobile Number <i>No. Telefon Bimbit</i> | |
| Email Address <i>Emel</i> | |
| Website <i>Laman Web</i> | |
| Proposed Date <i>Tarikh Lawatan</i> | |
| Proposed Time <i>Masa Lawatan</i> | |
| Numbers of Delegation <i>Bilangan Delegasi</i> | |
| Name(s) & Designation Of Delegation Member(s) <i>Senarai Lengkap Nama dan Jawatan Delegasi</i> | <i>(Kindly attached the name list/ Sertakan senarai lengkap delegasi)</i> |
| What are the main objectives of your visit? (please state any particular fields or disciplines of study) <i>Apakah objektif utama program lawatan ke USIM? (Nyatakan cadangan bidang & program kerjasama)</i> | |
| | |
| Person(s) or department(s) you would like to meet with while on campus <i>Individu/Fakulti/Jabatan yang ingin dilawati dan dikenali semasa program lawatan</i> | |
| 1 | |
| 2 | |
| Do you require an invitation letter to obtain your visa? <i>Sila nyatakan sekiranya memerlukan surat jemputan untuk keperluan permohonan visa masuk ke Malaysia</i> | |
| Yes <i>Ya</i> | <input type="checkbox"/> |
| No <i>Tidak</i> | <input type="checkbox"/> |



Additional Information:

Sila nyatakan sebarang info tambahan untuk rujukan:

E. FOR OFFICE USE UNTUK KEGUNAAN PEJABAT

Date Received:

Office & Personnel Stamp:

Name:

Date:

*This form must be submitted to USIM 'Alamiyyah ONE week before the requested date of visit

By Email/Mail/Fax:

USIM 'ALAMIYYAH, UNIVERSITI SAINS ISLAM MALAYSIA (USIM)

Phone: +606 797 8652/ 8655 Fax: +606 797 8650 Email: alamiyyah@usim.edu.my